

## **Pupil Progress Meeting**

**8 Oct 2024**

**3.45 pm**

### **Crosby Ravensworth CE Primary School**

Present:

Sylvia Evans (SE) - Chair

Barbara Wallis (BW)

Susan Pattinson (SP)

George Griffiths (GG)

Anna Lea (AL)

Duncan Priestley (DP) – HT – joined during the meeting.

In the absence of a clerk BW took the minutes.

#### **1. Apologies:**

DP sent his apologies that he would join during the meeting owing to another local meeting.

#### **2. Minutes from last meeting:** The minutes of the meeting of 11 June 2024 have already been accepted.

#### **3. Matters arising:** None

#### **4. Declarations of interest:** None

#### **5. School Development Plan and School Self-Evaluation:**

SP presented the SDP and SEF in DP's absence. AL noted that the SDP includes a review of the effectiveness of the EYFS curriculum, and that a task relating to this would be part of the interview process for the new EYFS teacher on 16/10/24, for which the panel are DP, AL and GG. SP confirmed that she and JC had done some development work on the EYFS curriculum, but recognised that the new appointee would want to take ownership and develop this themselves.

AL referred to a Global Neighbour programme by Christian Aid, which is being revamped and agreed to send SP the link, as RE subject lead; this would be relevant to the SIAMS inspection development recommendation to teach more on global justice.

#### **6. Pupil Progress**

**SEND** Turning to the updates to the SEF, which relate to the completion of the last academic year, SP referred to the SEND update written by SENCo HL. This term there are limited interventions taking place (KW has one half hour per week available), partly owing to TH taking a role in EYFS following LB's departure and until the new arrangement starts in January 2025, and partly because there is

less need with the departure of the Year 6s and one child having recently moved to another school. However the LA BEWO was in school today and did an assessment on a pupil who will need support from January in Maths Recovery. Quality First teaching remains a core approach in the school and Precision Teaching skills have been cascaded by TH to KW (TAs). DP joined the meeting at this point and reported that local supply teacher KA has offered to do interventions if needed.

Looking at the **attainment and progress data table**, progress was noted by SE as good for other SEND pupils, notably two pupils who are now in Yr 5, and in the SEF table one of them is seen in Yr 4 making 7/7/11 points of progress. These two pupils are however generally a year behind, as they started from a low base.

AL commented that overall reading was visibly strong and asked why. DP said that three volunteers continue to visit weekly to hear Class 2 read so all children are heard every week; the children enjoy these sessions. DP also said that his intensive work in the summer term, in preparation for SATS, had been beneficial. BW asked if the Lexia programme contributed and DP said it helps build fluency, cement spelling rules, and comprehension. It can be picked up easily for short periods. While expensive, this is funded by the Crosby Ravensworth Schools Foundation Trust.

AL asked why pupil 15 had no maths score; SP explained that the child joined the school near the end of the last academic year and a rounded maths assessment over different skill areas wasn't feasible in two weeks. This term the child is deemed to be working towards expected standards.

**Pupil Premium:** Pupil 11 received PP. They had joined the school in Yr 3 and were then about a year behind expected standards. PP had funded a laptop for them.

**More able** pupils: BW asked how the shifted dynamic in Class 2, which now has more children at the younger end, might affect the teaching of more able children. DP explained that of the 11 children, there are just two Yr 6s. Open-ended questions allow children to answer at the depth they are comfortable with. However DP recognises that there isn't the cohort of more able peers to rub off each other and is discussing joint sessions with eg Tebay school Yrs 5 and 6, notably a Viking Day, date tbc.

**Poverty proofing** was discussed. DP sees it as a strength of the school as it has generous support from the CR Trust and Friends of the School. As a result the school has this term been able to offer five free visits to Pony stables north of Penrith, where each child is able to ride, feed, and muck out ponies.

**Phonics** Current Yr 1s have done the new programme, Rocket Phonics, since Reception and the effects should show this year.

**SATS** The latest results were above the national average. Due to different children having strengths in different subjects, the combined RWM figure was below average – a statistical quirk.

**EYFS** GG asked about progress. Baseline assessments have just been done and of 8 children 2 are slightly not on track in some of the seven areas.

**Behaviour** DP reported that there had been a problem with behaviour at the start of term but that he felt the pupils had now turned the corner. He had called an impromptu staff meeting and staff had responded well in a concerted way.

## **7. SEND update**

Our SENCo, HL, will submit a report to the FGB later this month. SEND progress had already been discussed. DP reported that the LA now provides a Team Around the Setting. Chrissie Chambers from the LA will visit every half-term and set in train any Early Help required.

Though unrelated to SEND, DP continued the theme of LA support and said that Vicky Steward from the LA is coming into school on 11 Oct to discuss **attendance**. As reported to the summer FGB, and in the media, the DfE has introduced new rules for handling authorised and unauthorised absences; these were communicated to parents in the summer term when announced.

DP led a discussion of the 'late mark' timing; a late mark results in a pupil being recorded as absent for that session (of 10 in the week). The late mark can be given within half an hour of the school day starting. In Crosby, school starts at 8.50, with teaching starting at 9am promptly, with Big Maths in both KS1 and KS2. DP had thought to make 9.10 the late mark point but wondered whether it should be 9.15. GG pointed out that a child missing even ten minutes every day for a week would result in almost an hour's teaching being lost. DP decided to stick with 9.10 and there was agreement that this was sensible. BW commented that as this was an operational matter, it was entirely within the school's hands, but the governors appreciated being included and DP said it was important to him to canvas views before making his decision.

- 8. Safeguarding** SE said she had compiled a report but was unfortunately unable to access it in the meeting. It will be presented to FGB and put on the governors' secure section of the website asap (SE to send to BW). SE confirmed that she had met with DP this term, and now has a set list of questions from KAHSC to ask at these meetings. It was agreed we didn't need to know what these questions were. A safeguarding alert had been made by someone in the community this term, and it had been processed under Operation Encompass.

In the light of our business manager's departure and the post being vacant, DP had this term had training from Kym Allan on maintaining the Single Central Register and had other checks on what safeguarding tasks needed to be maintained. SE also looked at the SCR the next day.

DP reported that, as Designated Safeguarding Lead (DSL), in addition to Levels 1, 2 and 3 of Safeguarding training, he is expected to have DSL training every two years, and had attended this.

Referring to KCSIE, BW confirmed that in the absence of a clerk, governors would need to sign at FGB that they had read Part 1 this autumn.

## **9. Policies to Ratify:**

Child Protection Policy was ratified.

Attendance Policy was ratified.

SEND policy will go to FGB; awaiting SENCo's review

Single Equality Policy awaiting review by BW as link governor and will go to FGB.

#### **10. Governor Monitoring Visits:**

Teacher JC had raised that monitoring reports need to be circulated fully to staff, which was agreed. There was discussion of the purpose of visits – AL raised that in her recent Diocese training it had been emphasised that they should be purposeful. It was further agreed:

- that governors invite the teacher to suggest a focus, if appropriate
- that the visit should be teacher-led
- that governors should give a two-sentence summary of a visit to the next FGB – GG's suggestion
- That SP will ask ST to do a Pupil Voice exercise on Collective Worship, within a CW session (part of the points for development from the summer's SIAMS inspection)
- BW to check against the SDP which subjects might be most timely to visit and will circulate at FGB a sign-up sheet for next visits. While DP said there is obvious merit in monitoring a subject on a special day, eg the planned Viking Day, BW felt it was also important to visit the day to day, bread and butter lessons, for which staff are always working hard.
- If a governor is involved in an activity as an extra adult, or giving children lifts to activities, this was an opportunity to do an ad hoc monitoring visit – DP's suggestion.

The Governor Monitoring Visit Policy will be put to FGB for approval; it includes the Qs GG added last year and asks governors to be mindful of the time pressures on staff – especially relevant this term, when the school is short-handed in several areas.

#### **11. AOB:**

- The new calendar is online – BW to check with Les whether a sub-calendar could be created for governors, that parents wouldn't see
- DP reported that four applications had been received for the EYFS teacher post

#### **12. Dates of next meetings:**

These will be dependent on decisions made at FGB in light of TC proposals to incorporate committee work into the FGB model, to be presented 23/10/24. BW has added some provisional dates to the FGB agenda, which can be discussed if needed.

Meeting Closed at 5.40pm