

Pupil Progress Meeting

3 October 2023

3.45 pm

Crosby Ravensworth CE Primary School

Present:

Sylvia Evans (SE)

Barbara Wallis (BW)

Duncan Priestley (DP)

Susan Pattinson (SP)

George Griffiths (GG)

Clerk (AC)

1. Apologies:

AL sent her apologies and these were accepted.

2. Minutes from last meeting: The minutes of the meeting of 20 June 2023 have been accepted.

3. Matters arising: None

4. Declarations of interest: None

5. School Development Plan and School Self-Evaluation: DP confirmed that an updated version of the SEF had been available for Governors to review on the School Website. DP had updated the SEF and highlighted new action points in cyan. DP had ensured action points were linked to Ofsted requirements and he had used the Education Inspection Framework as a source. Many links to PDFs and Websites were embedded in the SEF to provide further information, as required.

DP told those present that a church inspection could take place from next week to any point in the future. Similarly an OFSTED inspection could take place from February 2024 onwards.. The Target from the last inspection, Phonics, has been actioned and the new Rocket Phonics program has been implemented with significant Staff Training. The details of the impact of this new program will be available soon.

DP has used an **Intent Implement Impact** format to match up with Ofsted expectations. Also an expectation that the curriculum should follow a **Rich Deep Memorable** format was implemented:

Rich refers to coverage of knowledge from all areas of the national curriculum that gives every child opportunity to achieve in life.

Deep refers to the learner's ability to understand, address complexities and make connections.

Memorable refers to the commitment to put learning into the long-term memory by revisiting, recapping and creating immersive experiences.

DP stated that from Autumn 2023, History, Geography and DT subjects are being taught across the school using Kapow primary curriculum. Each lesson builds on prior learning with recaps and offers suggestions for adaptive teaching. The materials have been used for a trial period, during which the richness and deepness of the material has impressed staff.

BW asked if the response from Ofsted that the outdoor space could be better utilised had been addressed in the SEF. BW recalled that the Forest School experience that had been organised by the School had been a fantastic day for the pupils and she felt this should be mentioned in the SEF.

SE thanked DP for the time and effort that he had put into his work on the SEF and confirmed she felt it was a good SEF. The blue (cyan) highlights had been especially useful to focus attention on new points.

BW, GG and DP would be working on Areas of Development to go into the SDP and would arrange a meeting.

6. Pupil Progress:

SP confirmed that all 3 EYFS pupils were all on track. This was a new initiative implemented after the last meeting when it had been noted that there was no system in place to inform Governors how EYFS pupils were performing in line with expectations.

DP showed the Governors that the progress in school at summer 2023 is measured against where the pupils were at summer 2022. Average progress in reading and maths is above 'expected' for the year. He noted that progress in writing was slightly behind expectation and he felt this still appears to reflect the effects of COVID lockdown on some children. A focus on the levels of improvement, rather than the starting point for each pupil, shows that most of the pupils had made significant progress during the academic year.

DP confirmed that the cohort of 3 pupils who undertook the KS2 SATS tests performed largely as predicted. A pupil who joined the school in Year 3 with acute reading difficulties achieved 'working at greater depth', which was remarkable progress. A child on the SEN register made excellent progress, although did not reach the nationally expected standards in reading, writing or maths. The impracticalities of drawing too much meaning from small cohort sizes were discussed.

DP confirmed that, Karen Asquith, a volunteer has offered to do an extra voluntary session hearing two children read. This was greatly appreciated. It was noted that the mixed age and ability teaching environment at Crosby Ravensworth brought some difficulties. However, it was

noted that the current 9 Year 6 pupils model good behaviour and attention to study, so the Year 4's were guided by them and had an expectation to maintain these standards.

SEND:

I was noted that a couple of SEND students had varied levels of improvement. One in particular, had failed to make the progress in maths that was expected. SP felt that this particular student, for whatever reason, had had their confidence knocked and this had resulted in a decline in their progress. SP felt they may even have regressed. It was noted that intervention, in particular time spent encouraging a more confident approach, had made great improvements. This support had been initiated in response to the Educational Psychologist's recommendations.

The Educational Psychologist had identified that Emotional Literacy Support would be a benefit in this instance. As a result, a Teaching Assistant was now undergoing training to be an Emotional Literacy Support Assistant, ELSA. It was recognised that this training would help identify any possible issues earlier and improve emotional support where required.

Looked After:

There are currently no Looked After pupils.

Pupil Premium:

The Progress Data showed that Pupil Premium pupils, had made satisfactory or better progress in all areas.

7. Intervention Strategies:

DP confirmed that he used a map of intervention to help monitor and target intervention. The intervention map is amended each term to reflect changing pupil needs. KW is currently supporting students with High Frequency Words. This is to improve spelling for all students for commonly used words. SP stated that intervention could be difficult to timetable in a small school.

8. Annual SEND Report:

BW confirmed that an Annual Report from HL was expected at the forthcoming Full Governing Body Meeting.

9. Safeguarding:

SE asked if there were any Safeguarding issues to be reported. The Safeguarding Log was used to report any issues and BW asked if SE and DP meet to look at the log. DP reported that there were so few entries it was unlikely to be worth organising a termly meeting. He also stated that Kym Allan completed a Safeguarding Audit every four years and the most recent audit had been acted upon. SE confirmed that she had made an annual report from the Child Safety/Welfare

log. It was agreed that a meeting with DP and SE would take place in the Spring Term to discuss Safeguarding.

SE confirmed that she had read all of the current Keeping Children Safe in Education 2023 document and she was conscious of how important it was not to be complacent as we should not believe things could not happen here. SE also noted that new problems were coming to light at all times and keeping up to date was essential.

DP confirmed that a new Filtering and Monitoring program from Keeping Children Safe in Education 2023 was being used to help safeguard the pupils when using IT.

10. Single Central Record:

SE had met with PC to review the Single Central Record. She confirmed that there were no new entries. It was confirmed that all people having any involvement with pupils had to be added to this register. This included teachers, volunteers, contractors and Governors. All ID was checked to confirm visitors were who they said they were.

11. Online Safety:

DP revisited the new Filtering and Monitoring system that the School now used. He confirmed that all computers were filtered to prevent access to inappropriate websites. Each pupil had their own designated computer and they would use this computer each day. If, for any reason, they needed to use another computer, this would be logged to show when they had responsibility for the device. DP confirmed that checks each week were made to see which websites had been accessed by the pupils. DP also checked that Facebook was not accessible by the pupils. SP noted that whilst School ensured internet access was filtered, in some instances this was not the case whilst at home. DP reported that when a training session for parents had been arranged at a local school, very few, if any had attended.

SE reported that the revised Online Safety Policy had been distributed and that this would be discussed at the FGB. She also noted that all staff pupils had to sign user agreements. SP told those present that ongoing Online Safety teaching took place as part of the PSHE curriculum and that the School took part in Safer Internet Day in February.

12. Governor Monitoring Visits:

SE had observed lesson for Class 2, with DP, for English and PSHE on 3 and 5 October 2023 respectively. Details of the observations would be made available on the School Website. Further visits for Geography would take place on 8 November with JC. BW had completed an Art and Design observation at the end of the Summer term and was waiting to see SP and JC before publishing lesson observation. ST was to observe History in the following half-term.

An EYFS meeting with SP, JC and GG was to be arranged. GG was also to prepare a list of Ofsted style questions to use during monitoring visits.

13. Policies:

Child Protection Policy:

BW had registered some concerns that the School did not appear to have an Overarching Safeguarding Statement that was mentioned in the Policy. DP confirmed this had been discussed last year but reference to this should be removed from the Policy. BW had also raised some concerns regarding Cyber Security and Resilience Strategy. DP had checked with Kym Allan and this was not on the DfE list of statutory policies. He reported that this was a relatively new area of school management and much of the focus was presently on the filtering and monitoring. DP was confident that these requirements were being met. He stated that there was a model policy from KAHSC that could be considered for adoption but he felt it required a lot of work and would need to be added to the Policy Schedule. He suggested that this should be brought up at the next meeting.

It was agreed to adopt the Child Protection Policy with the reference to an Overarching Safeguarding Statement removed.

14. AOB:

As part of the ELSA Training, Mental Health Questionnaires should be considered. GG confirmed that she had recently attended a Mental Health First Aid Course and this could prove useful.

BW asked if we could prove that we were a "Listening School". She agreed to speak to TAs to listen to what they may have to say.

It was noted that a Parent Satisfaction Survey had been carried out 2 Years ago. It was suggested that this should be repeated and DP agreed to plan to do this.

BW confirmed that she would attend Parent's Evening to represent the Governors and answer questions and chat about issues as required.

SIAMs Audit: Although many items were discussed, it was agreed that a meeting with all Governors was essential to show a shared ownership of the documents and to understand what is likely to be asked at a SIAMs Inspection. He expected that this meeting would take 60 to 90 minutes to complete. It was agreed to contact all Governors and arrange this meeting when it suited most.

15. Dates of next meetings:

AC confirmed that the dates for the next meeting were scheduled to be discussed at the next FGB. The proposed date in the meantime were:

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| Resource Committee: | Friday 19 January 2024 |
| Pupil Progress Committee: | Tuesday 23 January 2024 |
| Full Governing Board: | Wednesday 7 February 2024 |

(Times to be confirmed)

Meeting Closed at 5.50pm

Signed on behalf of the Governing Body:



Barbara Wallis

18 October 2023