

Pupil Progress Meeting

20 June 2023

3.45 pm

Crosby Ravensworth CE Primary School

Present:

Sylvia Evans (SE)

Barbara Wallis (BW)

Duncan Priestley (DP)

Susan Pattinson (SP)

Anna Lea (AL)

George Griffiths (GG)

Clerk (AC)

Prior to the start of the meeting, Governors were given the opportunity to look at the books of the Class 2 pupils. The Governors were told of the year groups for the pupils' work.

Phonic provision with the newly adopted Rocket Phonics was also discussed. SP confirmed that Class1 worked on phonics daily and the pupils were making good progress. DP stated that he continued to support the phonics in a consistent manner (known as 'fidelity') by referencing new classroom displays in Class 2 as required. He also showed those present the posters of the phonics work to which he had added a number of his own examples.

- 1. Apologies:** No apologies.
- 2. Minutes from last meeting:** The minutes of the meeting of 31 January 2023 have been accepted.
- 3. Matters arising:** None
- 4. Declarations of interest:** None
- 5. School Development Plan and School Self-Evaluation:** There were no new developments to discuss. DP was aiming to be in a position to pass on any updated information for the SDP at the FGB Meeting on 5 July 2023. He confirmed that some ideas and targets have been put together but have not yet been added to the plan. He confirmed a brief update would be available in July and a newly drafted version would be available by the Autumn Meetings.
- 6.** SE highlighted the need to be up to date and vigilant regarding Safeguarding. The Kym Allan Audit, taken recently, had highlighted that there were just a few areas that need improvements. SE was aware of the importance of Safeguarding, as a matter for the day to day running of the School but also for any forthcoming Ofsted Inspection, and it was not an

option to be inadequate in this area. It was noted that the Single Central Register needed to be up to date and it was confirmed that PC looked after this register, and that SE would check it shortly. BW commented that it would be useful if the Governors tightened up on their preparations for a future inspection.

7. Pupil Progress:

DP showed the Governors the latest Pupil Assessments, from the end of the Spring Term, and explained how it worked. Each pupil is given a number, to maintain anonymity, and they keep this number throughout their time in school. It is hoped that each pupil will make 1 level of progress each half-term and the progress for each pupil is shown and shaded to represent their progress. Green denotes progress.

DP noted that there was evidence of low attainment, more so in writing, but generally, progress was good. Overall, the average progress for Reading was 4.31. The expected progress was 1 Level for each half-term, so 2 points per term. This showed a pleasing improvement and it was felt that this was a result of the focus on improving reading put into place at the beginning of this school year. Writing had dipped to 3.58 on average and Maths was 3.95, very close to the expected value.

SP reported that one individual in Class 1 had not made as much progress as she would have hoped for. She felt that this may be linked to poor attendance. The poor attendance was linked to medical issues and SP wondered if this in turn could be affecting progress; the family is consulting their GP. She noted that it is believed that gut-health is linked to working memory. SP confirmed that other pupils in class 1 were working well and she was pleased with progress. SP noted that Maths Mastery had been a great help and the new Phonics scheme was also paying off. She told those present that more clear attainment data to support this would be available in September.

SP felt that there was not sufficient options to describe the progress of Early Years and Foundation Stage pupils on the current system. A different Reporting package was mentioned as an option. One was called Tapestry and provided options to improve reporting on progress for EYFS pupils. There is currently only 1 pupil in Reception but in the future, it is expected that there will be more. It was pointed out that progress checks were done on an on-going basis but summarised 3 times each year. This information was not relayed to Governors. It was agreed that a review for Governors was required and this would indicate the pupils who were working towards the baseline target, on target or exceeding the expected target. SP agreed to put a plan together and GG offered to help.

SEND

Details of issues relating to the progress of SEND pupils had been discussed earlier in the meeting.

Pupil Premium

DP confirmed that one pupil who qualified for Pupil Premium had seemingly done well in the Year 6 SATs. He also confirmed that the funding received for Pupil Premium had been used to provide extra input from DP in the run up to the exams. It was also noted that these funds were not only used for 1 to 1 teaching but also for providing equipment and paying for School Trips. DP showed those present the document, on the School Website, that shows where the funding for Pupil Progress is spent. This showed confirmation that all funding was allocated to the intended pupils.

More Able

SE enquired how the More Able pupils had progressed. DP reported one of the More Able pupils had made an incredible 9 points of progress and indicated that they were at a level beyond that expected for their age. DP urged caution, overall, as he noted that he can sometimes be cautious with his assessments and when the pupils then complete SAT's Papers, giving a recognised level indicator, they could show that they were in fact achieving at a higher level. It's now school policy that while More Able pupils may be stretched academically they are not referred to as More Able or given extra trips or teaching that differentiates them from other students, in the interests of equality.

Looked After

DP stated that there are currently no looked after pupils. DP also confirmed that he is "Looked After" Trained.

8. SEND update:

BW stated that the SENDCO would be reporting directly to the next Full Board. Then in the autumn she will provide SEND in a Nutshell figures including statistics and Pie Charts.

9. Safeguarding:

SE stated that she was to look at the Single Central Register with PC on Thursday 22 June 2023. There would, hopefully, be a report for all Governors at the FGB Meeting in July but if this was not possible, it would definitely be available for the October FGB Meeting.

It was reported that the LA Adviser, Calum Campbell, had suggested that Level 3 Safeguarding was a requirement for Governors. GG disagreed with this and stated that Level 3 was appropriate for the Designated Safeguarding Lead but not necessary for Governors. DP stated that he was waiting for an update from Kym Allan for: Keeping Children Safe in Education. This would then be acted upon.

It was confirmed that Level 1 was available as an Online Course through the Council. The course is free and BW would ensure that all Governors were reminded of this and the importance of all Governors having this level of training as a minimum requirement.

10. Policies to Ratify:

The following policies had been checked by DP. No changes were made to any of them and for each the next review was May 2024. All Governors present agreed.

Relationships and Sex Education

Behaviour Principles

Exclusions Policy (and addendum)

Whole School Behaviour

Religious Education

11. Behaviour:

SP noted that behaviour in school was so good, it was possible that this was taken for granted and we may need to consider if any new staff should be given training to ensure that they knew the standards to expect. It was felt that pupils can behave differently with new or non-teaching staff or cover teachers. It was important to be aware of this and prevent any lapse in the high standards expected from the pupils.

DP confirmed that he had added this to the agenda for the next Staff Meeting. He felt that the behaviour was excellent and it was very rare that any consideration about the sanctions laid out in the Behaviour Policy were considered. These sanctions were required but he hoped they continued not to be required. It was also noted that it may be beneficial to ask staff if they ever experienced any poor behaviour to ensure poor behaviour was noticed and acted upon. Stephen Tudway was going to produce a Staff Welfare Questionnaire and it was thought that a question relating to staff experiences of poor behaviour should be added to this. (BW has since emailed ST asking for this).

12. Monitoring Visits:

BW asked that Governors were reminded that a report for any visit was required for the website. It was noted that, in light of the discussion with Calum Campbell from the Local Authority, it was likely that Ofsted Inspectors would ask pupils questions about their work and experiences in School. It was felt that it would be good idea to prepare pupils for this by getting them used to discussing work and experiences with Governors. It was agreed that these questions should be made as part of the Monitoring Visits. GG agreed to amend the prompt sheet to include this element. It was thought that Calum Campbell's suggestion that pupils should be asked if they can talk about something that they have learned would be appropriate. GG would consider this but would also look for a selection of questions likely to be asked by Ofsted.

13. Any Other Business:

DP reported that he was considering investing in some new resources for the curriculum. These were both online learning packages and he was taking part in a free trial at present and for the remainder of the Summer Term. One package was called Questful and related to the RE Curriculum. This prompted a confirmation that the SIAMs Inspection was likely to be Spring of 2024, at the earliest. The other pilot is Kapow.

AL confirmed that she would not be available next year for all face to face meetings but was expecting to attend virtually. GG suggested that AL's Monitoring Visits were shared out to other Governors, bar the EYFS visit AL has been working on. It was felt that this Interim Arrangement was manageable.

14. Dates for next meetings:

AC confirmed that the dates for the next meeting were scheduled to be discussed at the next FGB. The proposed date in the meantime were:

Resources Committee:	Friday 29 September 2023
Pupil Progress Committee:	Tuesday 3 October 2023
Full Governing Board:	Wednesday 18 October 2023

Meeting Closed at 5.14pm

Signed on behalf of the Governing Body:



Barbara Wallis

5 July 2023