

Crosby Ravensworth Primary School

Pupil Progress meeting minutes

11/02/2025

In attendance: Georgina Griffiths (GG, Chair), Barbara Wallis (BW), Susan Pattinson (SP), Ana Lea (AL), Duncan Priestley (DP), Abi Ruehorn-Hyde (ARH, minutes).

Meeting began: 1640

1. Apologies

None.

2. Minutes of previous meeting

All agreed minutes, no issues arising

3. Matters arising

None.

4. Declaration of interest

Noted that ARH is clerking the meeting, currently as the role of SSBM with a view to becoming clerk to the Governors, subject to correct procedure.

GG is happy to stay on as chair, but also happy if there is any interest from someone else to take on the role.

5. School Self-Evaluation Form (SEF)

GG acknowledges and appreciates the amount of work that goes into the document. Did comment that there was some rewording around EYFS and rocket phonics just for clarity.

DP informed everyone that the new EYFS teacher is looking at different options for pre-schools phonics.

GG noted that following conversations in previous meetings SS now includes pre-school in the SEF.

Action: Clarify wording for EYFS and phonics short SEF. Amend typos of nursery on page 9 of the long SEF. DP

6. Pupil Progress: Current attainment & progress data

Section led by DP and SS, information off following table;

End of Autumn '24 assessment compared to end of summer 24											
Pupil ID	Aspects	Year	Read	↑↓	KS1 outcome	Write	↑↓	KS1 outcome	Maths	↑↓	KS1 outcome
9		1	1:2	-		1:2	-		1:3	-	
17		1	1:2	-		1:1	-		1:2	-	
18		1	1:1	-		1:1	-		1:1	-	
8	SEND	2	0:6	1		0:6	1		0:6	2	
15		2	2:2	2		2:1	1		1:6	-	
10		3	3:3	3	EXS*	3:2	2	EXS*	3:2	2	EXS*
13	SEND	3	2:5	3	WTS*	2:3	2	WTS*	3:1	2	WTS*
19		4	4:1	2	EXS	4:1	2	EXS	3:6	2	WTS
14		4	4:4	2	EXS	4:4	3	EXS	4:6	2	GDS
16		4	4:1	1		4:3	3		4:2	2	
20		4	4:1	2	EXS	4:2	2	EXS	4:5	2	GDS
21		4	4:4	1	GDS	4:3	2	EXS	4:2	2	EXS
29	SEND	5	3:6	2	PKS	3:3	1	PKS	4:4	2	PKS
24	SEND	5	4:1	2	PKS	4:2	4	PKS	3:6	2	PKS
1		6	6:2	3	N/A	6:1	3	N/A	6:2	2	N/A
2		6	6:6	3	N/A	6:2	4	N/A	7:1	2	N/A
Average progress for Autumn Term (2 is 'expected')				2.08			2.3			2	
GDS	working at greater depth										
PKS	Pre-key stage foundation										
WTS	working towards the expected standard										
EXS	working at the expected standard										
N/A	No assessment recorded (due to COVID or due to home schooling)										

DP led the conversation around Heron class. There are three pupils that have support plans, their attainment is lower, but you can see improvement from them after they have had interventions and extra support. BW asked how much extra support each child is getting. DP answered that all three students have a group session of 15 minutes a day. On a Wednesday two of the pupils have extra support with their reading. Support is tailored to the pupil, I.E two pupils have extra support with maths.

SS pupil 8 had been having interventions however due to staffing changes they had come to a halt this term, due to start again so it will be interesting to see the improvement.

DP explained the different types of interventions that were used to support pupils in the autumn term: group, focused and precision. Since the start of the spring term, the school has begun trialing the use of doodle online learning platform for small group interventions, replacing precision teaching. A conversation followed about the thinking behind this, and DP said the school would be carefully monitoring the effectiveness of this strategy and reporting to governors in summer term.

AL raised a question whether the pupil would always have access to the platform.

SP explained that all pupils will have access to this at school and at home, it is the SEND pupils that will have additional supported access alongside TAs.

DP added that he has added an extra incentive to pupils to use the platform at home, bringing in weekly awards for doodle champion of the week in each of the 4 subject areas.

BW asked if there are any pupils at greater depth.

DP explained that this term is no longer used in terms of exam marking, except for in writing. Although this being said, the online platform that the school is now using does go to higher levels than KS2, it goes all the way to Y11, this will allow pupils that are more able to have a challenge and push their knowledge and learning.

SP asked if the EYFS assessment wording made sense to everyone. General consensus was that it could be slightly clearer if worded differently.

SP continued that the EYFS assessments and reporting may be subject to change with the new EYFS teacher, still uncertain as to how the new system will look.

Action: Change the wording on EYFS assessment SP.

GG to meet the EYFS teacher.

Looked after children

There are currently none on roll.

Pupil Premium

There are currently none on roll.

School website has been update to reflect this.

7. Geography and History

DP is pulling together an action plan with JC. They had both looked through pupils' books and felt that the pupils weren't showing evidence of necessary understanding of the world and history. Especially with how it has an effect on the here and now. History is more than just dates. They met with HT from Shankhill Primary School to garner ideas and share thoughts on a way forward. This has been a positive impact on DP & JC's practice and they will attend further training on 1st April in Carlisle with CUSP education. DP has pledged to support JC by team-teaching one assessment session every half term for the rest of the school year. DP also implemented fact of the day in Heron Class to broaden and embed more knowledge around the topic being taught and make more connections with prior learning.

GG & BW approved, no questions.

Action: DP to share action plan with AL.

8. SEND update

BW reported from a text conversation with the schools SENCO:

There are currently no pupils that have early help or an education health and care plan.

There is a pupil in Class 1 that is still waiting for an educational psychologist, they have been waiting for over a year.

The school currently has four SEND pupils.

Full report at FGB

9. Safeguarding

BW commented that she was very impressed with the notes from a recent meeting between the SG governor and the Headteacher and thought they were very thorough and showed good practice.

GG – Nothing new to report from safeguarding beyond the report that has been shared.

There had been an incident today on a school tablet. It showed that the filtering systems are robust and quick to inform DP if there is anything untoward. DP showed the GG how he dealt with and recorded the incident.

SCR has been recently observed and notes from Kym Allan have been helpful.

All governors and ARH have completed Prevent training.

Governors training is up to date.

Action: Draw governor's attention to the recent report. BW

Complete and add memoir. BW

10. Mental health and wellbeing.

GG had been asked to make this a standing item. There was discussion that it would be better at FGB as the governor with responsibility (NC) is not part of the Pupil Progress meetings.

TH is undergoing senior mental health lead training and off the back of this is putting together a mental health action group. So far there have been two volunteers. Her action plan was shared with the governors, who notes how impressed they were with the work being done.

GG did voice concern that the term "Mental Health" may have some negative connotations.

Action: Introduce it as a standing item at FGB. BW & Clerk.

11. Pupil curriculum video interviews.

DP explained that recording of pupils discussing their understanding of areas of the curriculum is a tool that can be used to show teachers what is working and what isn't working so well in their implementation of the curriculum. He showed an excerpt of the video of three pupils from different years having a very lively and engaging conversation about the Tudors.

All were very impressed with the contents and noted that the responses from the children actually helped governors to understand the impact not just of the history curriculum on them. Their independence, confidence and ability to listen to one another shone through in the way they spoke.

GG commented that it could be good to take snippets and use them to showcase the children. Commented also that the pupils must have felt secure and confident to engage as they did.

12. Timing and allocation of next governor monitoring visits

BW opened the conversation to confirm the subject governors. A discussion followed as to the best way to manage the subjects, does one governor do the whole subject, or do they change. Generally thought that a governor should stick to their subject(s) and then they can really get familiar and comfortable with the curriculum. Following this conversation the below was agreed.

Governor	Subject(s)
AL	Science. History. Geography.
GG	EYFS. Phonics. (also has safeguarding)
TC	Maths.
ST	RE. (also has collective worship)
BW	English. French.
NC	PHSE.
NG1	Music.
NG2	Art. DT.
NG3	IT. PE.

BW voiced concerns that the process needs to get moving.

DP agreed and wants the governors to come in to school soon after the new term begins. Also thinks that it could be just as beneficial for governors to come and speak to the pupils and look at their workbooks, they don't necessarily have to observe lessons.

AL questioned if there was set questions for the governors to follow.

DP found the questions on the school website.

Action: Contact governors to ask them to look at their subject's curriculum ASAP and encourage them to come into school soon. BW

Edit the wording in the governor monitoring form. DP

13. Policies.

Collective worship policy 2025 – 2028

Recruitment of ex-offenders policy and procedures March 2025 (2026)

Safe recruitment and pre-employment vetting policy and procedures 2025 (2026)

All policies accepted.

14. Other documents

Nothing arising

15. Any other business.

GG raised the governor's health check review. She has been sent a document from Jane Lees, Governors support at the local authority. General discussion on the best way to send the questionnaire out and collate the results.

Action: BW & GG to work on sending the form out.

16. Dates of next meeting.

To be arranged at FGB.

Meeting ended 1820.