

Minutes Crosby Ravensworth School Resources Committee Meeting 17th October 2025

Members: *Tom Cripps (TC, Chair), Barbara Wallis (BW), Duncan Priestley (DP, Head), Naomi Callaghan (NC, Parent Governor), Kate Townend (KT, Parent Governor), Neil McCall (NMCC, LA Governor)*

In attendance: Abi Ruehorn-Hyde (ARH, Clerk) D Nattress, (interim School finance manager)

Meeting start: **1000 Hrs. In School**

Apologies for absence:

Kate Townend (KT)

Neil McCall (NMCC)

Action: Explore alternative meeting times.

New conflict of Interest declarations:

None declared.

1. Minutes of previous meeting (13/06/2025)

These have already been approved by the Resources Committee and were presented adopted by the FGB at the Summer Meeting 2025

2. Decisions made by committee outside formal meetings

3. Matters arising from minutes not discussed elsewhere:

As of yet the pay committee has not had a meeting. TC questioned if staff pay rises had been budgeted for DN confirmed that they have been.

4. Finance:

- **3 year financial plan (includes staffing):**

General discussion around the budget.

Questions about current and future pupil numbers.

Discussion around funding that school receives from the local authority (LA).

BW highlighted that staffing remains the school largest cost.

DN noted that as we are a small rural school with low staff turnover the staffing costs will be comparatively high.

DP – there is a temporary teaching contract that the school would like to extend for another 18 months. All in attendance endorsed.

Action: DP & ARH to extend contract.

- **In year budget position - monthly reports**

Discussion around the monthly finance reports that are produced in the school office. All in agreement with a new format that has been decided and can reassess in the coming months.

NC questioned staffing in particular after school club. DP acknowledges that it is a balancing act between staff wellbeing and expectations.

- **Summary of changes in roll:**

Future numbers are looking positive and continue to grow, nothing else to report DP.

- **New staffing issues(not included in budget) –**
EYFS staffing included in budget.
These contract were only set up for 18 months, DP suggested an 18 month extension. All agreed.
BW said that in another 6 – 12 months the figures will project further and we will have a clearer picture of the situation.
Action: DP & ARH extend contracts.
- **Strategy for Capital spending**
No significant updates at this stage, Robins corridor is getting a new vinyl flooring. 5 year electrical survey will also take place soon. Both happening in the half term.

5. Policies

Appraisal (LA)

Teachers' Pay (LA)

Safer Recruitment, Selection & Pre-Employment Vetting – Adopted

Governors Allowance – Adopted

6. Governance

- Decisions in relation to scheme of delegation:
None
- SFVS: Will presumably require filling for the next meeting:
TC & ARH to do for March 2026
- Register of contract and services
ARH updated most of the contracts file.

7. Health & Safety

- Urgent H&S issues:
DP will give full report in spring meeting.
NC nothing to report.

8. Facilities

- School repairs and maintenance plan:
DP has chased insurance from the hall flood. At time of meeting waiting to hear back.
There had been some emergency tree works following the recent storm and ARH arranging a tree survey.
- Urgent repairs/maintenance issues
The school has been having on going issues with the boiler DP explained that it has been going on for a long time and he is keen to have it sorted. Now waiting on a technician to come and review the boiler programming to assess a potential solution.
Action: DP to report at next meeting.
- Long term strategy for school heating and insulation
TC expressed that he has concerns about the age of the boiler and the insulation (or lack thereof) of the school. DP said that a member of staff is developing a climate action plan, the

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boiler is not currently on but can look into it. Possible an air source heat pump or the like may be good if and when the boiler does need replacing.

- Grounds repairs and maintenance plan:
DP path to Robin's door is now completed.
- Urgent grounds issues if any, for discussion at meeting

9. Friends Update

Friends are having their AGM tonight, BW has asked DP to pass on the governors thanks.

10. Crosby Ravensworth Unites Schools Trust Update

No updates other than Emily Jackson is now on the committee.

Action: ARH the compile a list of subscriptions and IT expenses.

11. Any other urgent business:

None

12. Date of next meetings :

To be decided at FGB.

Meeting concluded at 11:30am