

Members: *Tom Cripps (TC, Chair), Barbara Wallis (BW), Duncan Priestley (DP, Head), Naomi Callaghan (NC, Parent Governor), Kate Townend (KT, Parent Governor), Neil McCall (NMCC, LA governor)*

In attendance: Abi Ruehorn-Hyde (ARH, School Business Manager – SSBM, Clerk), David Nattrass (DN, Business Advisor/Support)

Meeting start: **1000 Hrs. In School.**

Minutes

Welcome to new Committee member: NMCC

Apologies for absence: KT unable to make the meeting

New conflict of Interest declarations: None

1. MINUTES OF PREVIOUS MEETING (07/02/25)

All approved minutes

2. DECISIONS MADE BY COMMITTEE OUTSIDE FORMAL MEETINGS

- Note: considerable discussion between Head, TPC, BW but no formal meeting except
- 06/05/25 – Meeting to discuss budget issues, no decisions made.

3. MATTERS ARISING FROM MINUTES not discussed elsewhere:

DN advised that the LA schools forum had reported a proposal that going forward there would be no excess surplus rule. Discussion around why they had made this proposal. With this in mind DN does not think that the school will be subject to any clawback from 2025/2026. The school should hear from the LA by the end of the month whether the carryover for 2024/2025 has been agreed.

4. FINANCE:

a) Formal Budget for 2024/25 and three year budget update –

Three year budget has been submitted. Since the submission the update of the teachers 4% pay increase has been announced. It is currently uncertain what percentage of the increase is going to be government funded.

[Subsequent to the meeting DN indicated that the NIC grant for CR is £4,425 and the Teacher Pay Budget support grant is £2,360 per capita]

The sports budget for the next year has been confirmed.

BW queried if the wrap-around care grant that the school will receive could be used to make the clubs free. DP explained that it could not be used for that.

TC expressed concern over the year three position.

[Note: Subsequent to the meeting it has been confirmed that there will be no clawback this year and that unlimited carry overs will be permitted in the future.]

b) In year budget position - monthly reports –

This financial year ARH is using a new spreadsheet. TC would like to see a bit of development on them so governors can see the variance, which is stipulated in the SFVS.

Action – ARH & TC to look in more detail at the new sheets

c) Update on pupil numbers & impact on budget

Nothing new to report.

d) Update on plans and finance for accommodating EYFS pupils

DP reported that the capital project to create a bigger classroom by knocking down a wall is in the hands of CCO building consultancy, F S Potts of Appleby are booked to come in the summer.

The school will also need new height adjustable tables for this room.

e) New staffing issues

No changes.

f) Headmaster and Staff pay progression

Following the last FGB meeting TC understood that a pay panel should have been formed, however at the moment that has not materialised.

BW promised to chase up actions on this from the FGB.

General discussion about pay panels, teacher progression and pay scales.

BW noted that the pay committee when formalised would be able to contact the schools HR advisors Capita. Also wondered if there might be some training for the panel.

Action: BW to chase governors FGB actions. Also email ST regards governor training.

5. GOVERNANCE

a) To review the School Asset Register

Attached to website all up to date.

b) Decisions in relation to Scheme of Delegation

General overview given for new committee member.

c) To review register of all contracts and services

Action: ARH to update before next resource meeting.

6. FACILITIES:

a) School repairs and maintenance plan – written update DP

TC said that he was expecting to find more in the SDP. DP explained that there wouldn't be more in there if we weren't expecting it to be an issue that would arise.

BW asked if we had got anywhere with the heating and thermostat. DP said we are trying to arrange someone to come and look at it.

b) Urgent School repairs / maintenance –

Waiting for the decorators to book in for the hall.

PE report maintenance being done as the meeting was on going.

Action: ARH chase decorators

c) Urgent grounds maintenance issues

No issues at this

7. Health & Safety–Urgent Health and Safety issues

NC has worked through the Kym Allan report with DC, no issues arose.

Action: ARH to arrange a time for NC to come in to school and look at first aid kits.

8. Friends Update

ARH provided an overview of Friends' recent activities, with the main focus currently on arranging the school fair. The Friends will also be making out a cheque to the red squirrels group following the recent success of the school annual sponsored walk. ARH also recently sat down with the treasurer to go through what the friends had promised to fund.

Action: Action set in meeting was to send a thank you email. Upon looking one was sent 27/02/2025

9. Crosby Ravensworth United Schools Trust Update

BW informed that there was no update since the promise of the 10% contribution to creating the new classroom. DP & BW to get back in touch with the trustees. General overview on the Trust given to NMCC as a new member of the committee.

10. Policy and Procedure Updates (Policies require Governor Approval; Procedures to be noted)

Health & Safety – Not adopted at this time.

Supporting pupils with Medical Conditions – Not adopted at this time.

Staff Conduct – All Agreed

Fire Safety Policy and Fire Evacuation Plan – All agreed

Flood – Not adopted at this time.

Meeting concluded 11am

11. Date of next meetings :

17/10/2025 at 11am in school